

Dragonfly Max Instructions

Creating a New Account:

1. Go to www.DragonflyMax.com to get started
2. Click "Sign Up for Free"
3. Sign up with parent/guardian name and email address
4. Check email and verify account
5. Review terms and conditions in Dragonfly Max account and click "Accept"
6. Click "Get Started"
7. Follow on screen prompts and select "Parent" as role
8. Review your information and click save
9. Add athlete - select school and sports athlete will participate in. Review information and click save

Returning Users:

1. Log in to your account.

Completing Required Forms:

1. Click "Submit Paperwork" under child's name
2. Scroll down to "Things to Do" Section
3. Click "Get Started" under 2021-2022 school year
4. A checklist of all the required forms will appear. Click on each one, complete the form, and save. The box should turn green when it is completed.
5. Upload both the Physical Examination Form and Medical Eligibility Form of your child's most recent physical.
6. Once every box is green, the account is complete. **The account must be 100% complete in order for your child to be eligible to participate in school athletics.**
7. The athletic trainer will need to approve your child's account and physical. Please allow 24-48 hours for this process.

For any questions, please contact Kate Davitt (athletic trainer) at kdavitt@oconeeshools.org